

# Chetek-Weyerhaeuser Area School District Board of Education

## Regular Meeting

May 26, 2020

Meeting called to order at 5:13 p.m. by president Carri Traczyk.

Roll Call: Haselhuhn, Hamilton, Traczyk, and Lentz were present. Reisner and Olson arrived late at 5:18 pm. Goulette was absent. Others Present: Dr. Mark Johnson, Tammy Lenbom, Scott Kowalski, Larry Zeman, Linda Zeman

Motion by Lentz, seconded by Haselhuhn to approve the May 26, 2020 agenda. Motion carried.

Hearing of Visitors: N/A

### Communication:

A. Board Members-Traczyk reports it was "very cool" to have Larry Zeman, Mark Johnson, and Koll Fjelstad arrive at the graduates doorstep to hand them a gift bag and diploma on May 23, 2020, the original graduation date. She also commented on how nice it was that Hope and Anchor in town gave the graduates a free drink along with a gift of money that was donated from people in town. It has "made the graduates feel very special."

B. Administrators- Kowalski-He reports that they are wrapping up the school year and doing virtual parent teacher conferences which offer closure and also gives feedback on the year. Monday will be the last staff day for the year. Plans are being made for the first two weeks in August to offer summer school. It will be similar to the past where it is offered for half a day with meals served for breakfast and lunch. Reports that when parents have been surveyed regarding having summer school the feedback was "good." Also states that Kids Club opened up today with forty nine students enrolled.

Larry Zeman-Last Friday was the senior's last day of classes for their high school career. This Friday will be the rest of the students' last day for the year.

Linda Zeman-She reports that they have switched from ACT Aspire testing to Exact Path Testing for the grades where it is not state mandated to have ACT Aspire.

### C. Superintendent

1. CARES ACT - K-12 Stimulus Funds: These funds are to be used for future closure planning and can be used anywhere CWASD sees the need. Wisconsin received \$174 million. CWASD received \$200,000.00
2. Kids Club Re-Opening: see the PLAN
3. Summer Plans (building/facility use): building and facility use will remain closed until June 30, 2020 when it will be reevaluated based on further guidance from the governor.
4. Fall 2020: Planning Document, Schools Decision Tool, Current CDC Guidelines are all used when making decisions. We currently don't know what the plan will be for the fall, but CWASD are considering numerous different options based on the above documents and tools.

Information and Action:

A. Graduation Planning Update: Larry Zeman

<b>Chetek-Weyerhaeuser High School</b> <b>Graduation 2020 Action Plan</b>	
<p>On Wednesday, May 13th, the Wisconsin Supreme Court ended the Stay at Home order. On Friday, May 15th, Barron County Officials released the following guidance for high school graduations:</p> <ul style="list-style-type: none"> <li>● Follow DPI guidelines regarding holding non-essential activities on school grounds.</li> <li>● Consider multiple ceremonies in smaller groups, ex. ceremony for last names A-G, etc.</li> <li>● Hold outdoor ceremonies.</li> <li>● Limit the number of attendees to the immediate family.</li> <li>● Enforce physical distancing between groups. Arrange chairs in-household groups spaced a minimum of 6 feet apart.</li> <li>● Discontinue hand shaking as part of the ceremony.</li> <li>● Encourage face masks/coverings.</li> </ul>	
<p><b>Based on recent actions at the state and local levels, it is the recommendation of the Chetek-Weyerhaeuser High School Graduation Committee to hold a live graduation ceremony on the football field on Sunday, June 7th, 2020 at 2:00 pm with a rain date of Monday, June 8, 2020 at 5:00 pm.</b></p>	
Action	Details
Graduation Practice	Seniors will be invited to a graduation practice that will take place on Friday, June 5th at 2:00 pm. Social distancing will be implemented at all times. Cords, NHS stoles, tassels, and keychains will be distributed at graduation practice.
Taking Temperatures	Any participants or visitors will not be admitted if they have a current temperature of 100.4 or higher as recommended by the CDC. We will secure a non-contact forehead infrared thermometer for use at the entry gate
Caps/Gowns/NHS Stoles/Access	Caps and gowns previously ordered were placed in senior lockers to be picked up on previously scheduled open school dates. Any caps and gowns not picked up will be retrieved by school staff and made available at graduation practice. We will use staff gowns for any students in need. Do we have extra caps if needed? NHS stoles will be handed out at graduation practice; as well as any cords, tassels, & keychains.
Tickets/Attendance	We will calculate how many visitors can be seated in the stadium adhering to social distancing. Tickets will be provided to families on an equitable basis. Each graduate will receive the same number of tickets.
Parking	The gates behind the school will be closed. We will have attendants at each gate to allow handicapped visitors to enter and park close to the field. All other visitors will park in the student parking lot and will be asked to remain in their vehicle until they can safely be escorted to the stadium.
Programs	Working with Chetek Aler-Mark Rykal is the lead. Lisa Rhoades will have a proof to share on Tuesday, and with board approval of the plan, begin printing 500 programs for the ceremony.
Ushers	We will have staff members available to usher visitors from parking lot to bleacher seating.
Yard Signs	Custodians will be instructed to relocate the yard signs from the front of the building to the sidewalk path that all guests will use to enter the football field. The

	signs will be displayed evenly along both sides of the pathway. We will relocate the large banners from downtown to the football field to be displayed.
Sound System	Dave Ruda and Kolt Fjelsstad will work on preparing a sound system striving for individual microphones.
Live Streaming	We will ask Dom Olson, Bryan Johnson, and Rachel Westberg to lead the Facebook live streaming effort.
Graduate Entrance	Graduates will put on their caps, gowns, and cords and gather in the middle school parking lot maintaining social distancing. Graduates will pick up corsages and put them on themselves. To reduce the number of people at the ceremony, we will plan on playing pomp and circumstance over the PA instead of asking band members to be present. Staff will enter the stadium after graduates.
Graduate Placement	We will be placing all graduates six feet apart in the front of the bleachers facing out to the field. The stage will be placed in the field facing the bleachers. Staff participants will be seated on the north side of the stage positioned six feet apart. On the south side of the stage is where the vocal presentations will take place.
Visitor Seating	As guests arrive in the parking lot, they will be informed to remain in their vehicles until escorted, one carload at a time to the entrance gate. Temperatures will be scanned and if below 100.4, escorted to a pre-determined location in the stands, loading from the top left of the bleachers to the lower right.
Performances	Julia Zappa will work with vocal groups to prepare a socially distanced performance.
Awarding Diplomas	Diploma covers will be disinfected and placed on a table where the graduates could pick them up when their name is called.
Staff Presence	Staff are encouraged to attend as in the past and will be seated following socially distancing guidelines on the north side of the stage. Once we receive board approval, we will send out the staff invite. As part of that staff invite, we will request and assign duties to assist with the ceremony.
Photographer	Hire a professional photographer to take pictures of the event. The photographer would be paid by the district and turn over all pictures to the district for free distribution to families. Carol Moon will be asked to secure a photographer.
Sanitary Practices	We investigated the possibility of purchasing personal sized hand sanitizers, but none were available. We will provide hand sanitizer stations at the entrance of the stadium.
Masks	Investigating the possibility of making CW masks for graduates and having masks available for visitors. Masks will be optional. Discussion included the possibility of a class picture with masks on to memorialize the event.
Senior Slide Show	The senior slideshow will be posted online in advance of the ceremony.
Fly Over	Tam Knutson will arrange a flyover to take place at the beginning of the ceremony.
Floral Arrangements	Heather Boehl will order the two arrangements for the stage.

Motion by Lentz, seconded by Haselhuhn to approve a graduation ceremony outside on Sunday, June 7, 2020 at 2:00 p.m. Motion carried.

B. Governance and Board/Superintendent Relations Policies- Motion by Lentz, seconded by Olson with respect to B/SR-4, Delegation to Superintendent, GP-4 Monitoring Board Governance Process, GP-5, Board Officers and GP-7, Agenda Planning the Chetek-Weyerhaeuser Area School District Board of Education concludes through self-assessment its performance during the previous reporting period has been in compliance. Motion carried.

C. Executive Limitations-Motion by Lentz, seconded by Olson with respect to EL-2, Emergency Superintendent Succession and EL-10, Communication and Counsel to the Board, the Chetek-Weyerhaeuser Area School District Board of Education concludes that the Superintendent's performance during the previous reporting period has been in compliance.

D. First Draft of the 2020-2021 Budget-Motion by Haselhuhn, seconded by Lentz to accept the first draft of the 2020-2021 budget as presented. Motion carried.

Motion by Lentz, seconded by Haselhuhn to enter into executive session at 5:58 p.m. Roll Call. Motion carried. Motion by Lentz, seconded by Olson to return to the open session of the regular meeting at 6:13 p.m. Motion carried.

Motion by Lentz, seconded by Olson to approve the May 26, 2020 consent agenda. Motion carried.

Consent Agenda:

A. Approval of Minutes

1. Minutes of Special Meeting, May 11, 2020
2. Minutes of Regular Meeting, April 27, 2020
3. Executive Session Minutes May 11, 2020
4. Executive Session Minutes April 27, 2020

B. Human Resource Approval

1. Employment
  - a. MS Math Position
  - b. Link 2 Learn Director Position
  - c. Second shift Custodian Position
2. Spring Coach Pay

C. Business Service Approval

1. Claims and Account May, 2020

D. Open Enrollment Approvals/Denials for 2020-2021.

Agenda Planning/Other Information:

A. Plan Board Meeting/Agenda Calendar for 2020-2021

B. Other Information: N/A

Motion by Olson, seconded by Haselhuhn to adjourn the meeting at 6:24 p.m. Motion Carried

Korie Lentz, Clerk